

## How do I get started using CCC Confer?

The best way to get started is to participate in one of our live online training sessions prior to holding your first meeting. This allows you to interact with a live person while being trained. After training, you can practice what you have learned in one of our demo rooms. To sign up for live online training, do the following:

- 1) Go to our website, [www.cccconfer.org](http://www.cccconfer.org)
- 2) Click on the TRAINING CENTER link on the main menu bar
- 3) Click on the "Click Here to Register link in the blue box under "**Register for Live Online Training**"
- 4) Select day/time you wish to train (we train Tuesdays and Wednesdays at 9am and 1pm)
- 5) We will process your request and send a Training Confirmation email with instructions to follow prior to training.

Feel free to look the self-paced or recorded training prior to the live training if you would like. (links are under the TRAINING CENTER tab)