



WEB TOUR

Web Tour allows Moderators to take Participants to a series of websites via an embedded browser window within the CCC Confer interface.

Web Tour allows Participants to interact independently with content in a separate window and allows Moderators to redirect Participants to any link.

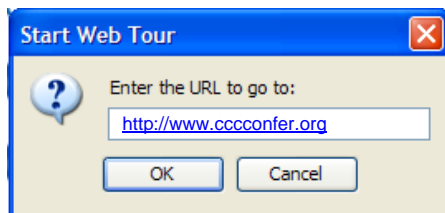
Web Tour is a great way of taking users through a website and then allowing them to interact on their own. For example, you can use Web Tour to take Participants to a website and then have them individually research a topic or complete a survey.

Internet Explorer, Firefox or Safari as a default Web browser is required to view a web tour. If the default browsers are not used, the website will open outside the CCC Confer interface in the participant's default web browser.

Use Web Tour





- Click on the Web Tour icon on your menu bar.
- Enter the URL you want to tour and click **OK**.



- A Web Tour window opens as a floating window in the whiteboard screen. As the Moderator navigates to different pages or to other websites, the Participants will follow.
- If there are multiple Moderators in the session, the **Tour guide** checkbox allows one Moderator to be the guide.
- Participants can navigate the window, but will be re-directed every time the tour guide makes a change.



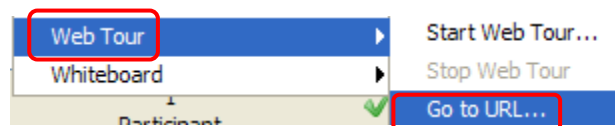
Within the Web Tour window, you can:

- Move within the Web site by clicking on the various links and arrows.
- Links that are not html format will not open for the Participants; the Participants can click the link to open the window.
- Move to another web site by entering the URL in the URL text box.
- Click the  icon to publish the URL to the **Chat** window.
- To close the Web Tour window, click on  or click the Web Tour window's Close button.

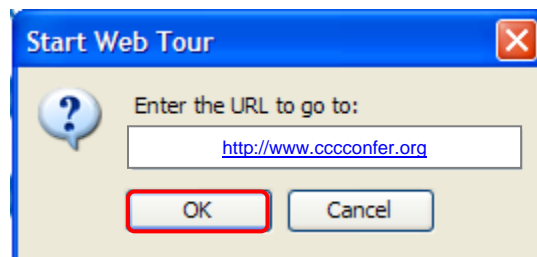
Use Web Push

Web Push is designed to open a website on each Participant's computer in a browser window which is not embedded into the interface. Participants can bookmark or save the website address.

1. From the **Tools** menu, select **Web Tour** and then **Go to URL**.



2. Enter the URL that you wish to tour and click OK.



3. The website will open in the Participant's browser on a separate page. Participants can navigate throughout the website and bookmark the address.

Tips

- For websites that require users to log in, ensure that everyone has a username/password. Alternatively, you can use **Application Sharing** to allow Participants to see your view of the website.
- When using **Web Push**, ask Participants to use the emoticons or polling checkmark to indicate they have saved the pushed website and are ready to continue.
- List the website URLs that you plan to use during your session in a text document. Copy and paste the appropriate URL from this document into the URL popup to start Web Tour.