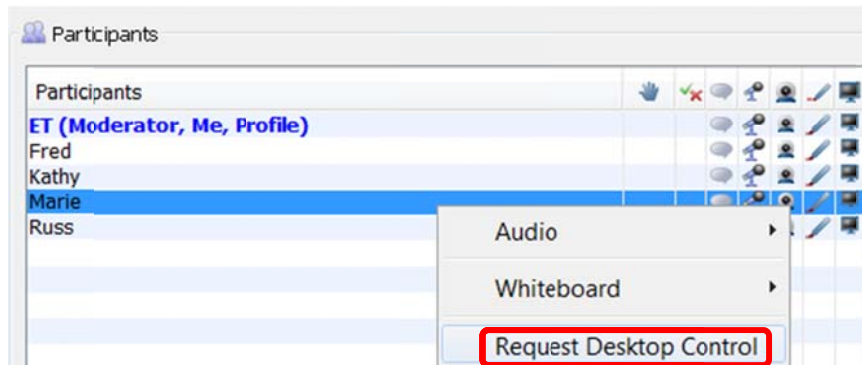


## Remote Desktop Sharing

The Moderator or a Participant may request control of each other's desktop at anytime during a session. Both the person requesting control and the person being requested must have hosting application sharing permission.

### Request Control of a Participant's Desktop

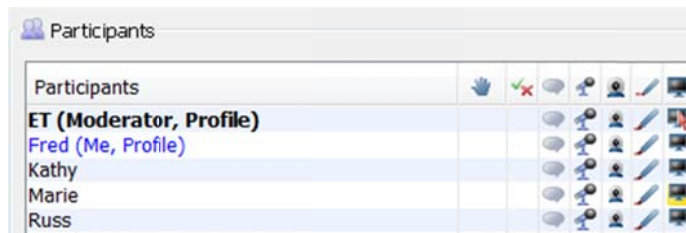
1. Select the participant in the Participants' window from whom you wish to request desktop control.
2. Right-click on the participant's name and select **Request Desktop Control** from the menu.





3. The Participant will receive a message indicating someone has requested control. The participant can:
  - a. Accept by clicking **Yes** or refuse by clicking **No**. **Other options:**
    - o Select **Allow all other requests during this session** and then click **Yes**
    - o Select **Allow all other requests during this session**, add a **Password** and click **Yes**.



1. You now have control of the Participant's desktop. (Red arrow next to your name indicates control. Yellow highlight next to participants name indicates whose desktop you are controlling.)




## Return Control of a Participant's Desktop

The participant can take control back by selecting the Ctrl key plus the Space bar or by clicking the  button located in the tool bar. The participant controlling the application can give control back by clicking the  button.


## Request Back Control of Shared Applications

If you give control of the shared application back to the participant and later wish to gain control again:

1. Select the participant in the Participants' window.
2. Click the  button

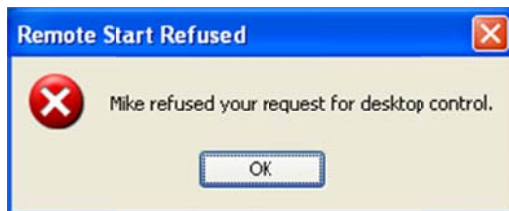
## Terminate Remote Desktop Sharing

There are two ways to stop Remote Desktop Sharing:

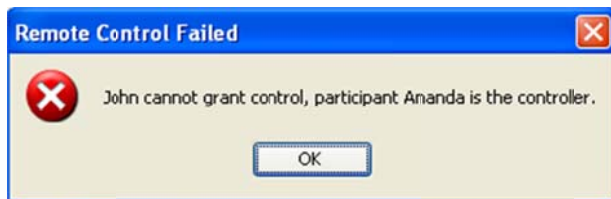
1. Select the Participant's name, right-click and select Terminate Remote Desktop Sharing.
2. The Participant may also choose to stop the application sharing session by clicking the  button.


## Tips

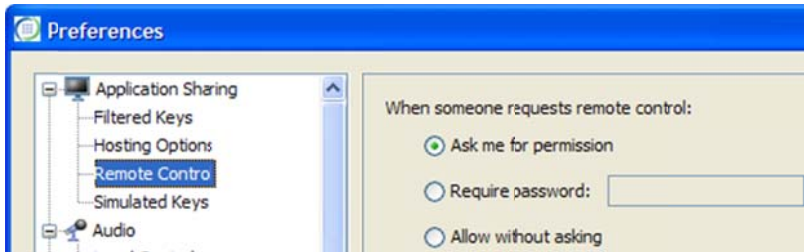
- A Participant can always refuse to give control over their desktop. The Moderator will receive a message saying **Remote Start Refused**.



- If a Participant requests control of a shared application while someone else is controlling the application, they will receive the **Remote Control Failed** message.



- You must have Application Sharing  permission to request control and to give control.
- In the Preferences dialog box (Tools > Preferences), you are able to define your preferred prompt for Remote Desktop Sharing to ensure the level of security you wish. There are three options available from Tools > Preferences.
- You can be prompted to allow someone to take control of your desktop
- You can set a password so that the user requesting control has to enter a password before control is given
- You can allow users to take control automatically



## Ideas for using Remote Desktop Sharing

- Conduct real-time virtual lab sessions. Virtual lab applications make it possible to view and fully-interact with all of the applications on one computer from any other computer.
- Conduct hands-on training session just as you would in a physical lab or classroom.
- Help troubleshoot programs on participant's computer.