



About Archive Recordings

A presenter may choose to archive a meeting for viewing at a later time. All CCC Confer meetings can be archived. An archive is a recording of the live presentation that includes the telephone conversation. And, in a Meet & Confer, Teach & Confer or Office Hours meetings, the materials presented and the text chat are also recorded.

Call Confer Conferences

Presenters who record their conference calls will be provided with details for accessing the recording the business day following the conference.

Details include a telephone number to call and a passcode to listen to the digital recording. It is the presenter's discretion to share the details for listening to the recording

Meet & Confer, Teach & Confer and Office Hours

Archives are accessible from our website www.cccconfer.org by clicking on the ARCHIVES tab on the menu bar. There is no passcode required for connecting to an archive. The presenter can remove a website posting by logging into your **MyConfer**, go to the Archives tab, and check the "Private" column next to the meeting.

Archives are grouped by the meeting type, and then listed by date, time and title of the meeting. Locate the archive to view and click the [>Archive](#) link to the right of the title. Fill out the form and click the Connect button. The meeting room opens and the archive automatically begins to play. Learn how to [Play and Navigate an Archive Recording](#).

Archives remain posted to our website for 90 days and can be viewed as often as needed.